## Shashank Munje



## 27 | Male | IMNU | Major – Finance | Minor – Operations Management

ACADEMIC ACHIEVEMENTS				
MBA	2023-2025	Institute of Management, Nirma University		
BMS	2014-2017	Jai Hind College, Mumbai	57.00 %	
XII   CBSE	2013-2014	The Shishukunj International School, Indore 76.40 %		
X   CBSE	2011-2012	The Shishukunj International School, In	ndore 62.70 %	
WORK EXPERIENCE				
Finance Executive		KTEK Resourcing LLC	Jun 2017 – Nov 2021	
Worked as Finance Executive	<ul><li>Primary POC for</li><li>Lead a team of 4</li></ul>	<ul> <li>Payroll manager for over 1000 US employees working through Ktek</li> <li>Primary POC for all the clients and solely responsible for their account management</li> <li>Lead a team of 4 people and was responsible for their training and managing them</li> <li>Responsible for payroll management, end to end invoice management and payments reconciliation.</li> </ul>		
POSITIONS OF RESPONSIBILITY				
Club Expressions, IMNU	<ul> <li>Member of Club Expressions, IMNU (2023-2025)</li> <li>Responsible for conducting fun events; intra college as well as intercollege, administration, sponsorship, etc.</li> </ul>			
Talaash Management Festival, Jai Hind College	<ul> <li>Head of Executions Department, Jai Hind College (2015)</li> <li>Responsible for organising, executing, coordinating &amp; managing all the intercollege events of the fest, led a team of 20 people</li> </ul>			