

ACADEMIC ACHIEVEMENTS			
MBA	2023-2025	Institute of Management, Nirma University	
B.A. (Eng Hons.)	2018-2022	Sri Aurobindo College, University of Delhi	66.24 %
XII   CBSE	2017-2018	Little Flowers Public Sr. Sec. School, Delhi	88.16 %
X   CBSE	2015-2016	Little Flowers Public Sr. Sec. School, Delhi	95.00 %
<ul style="list-style-type: none"> <li>• Certified in Customer Analytics by the University of Pennsylvania</li> <li>• Certified in Preparing to Manage Human Resources by the University of Minnesota</li> </ul>			
WORK EXPERIENCE			
<b>Inventory Manager</b>		<b>Real Secure Electronics</b>	<b>Jul 2022 – Jun 2023</b>
Documenting deliveries and shipments to update inventory	<ul style="list-style-type: none"> <li>• Monitoring and updating inventory levels using software like BUSY and EXCEL</li> <li>• Responsible for maintaining precise and comprehensive records of all inventory-related transactions, receipts, shipments, and returns</li> <li>• Communicating with suppliers and customers regarding order status, delivery schedule, and cost associated with it</li> </ul>		
INTERNSHIPS			
<b>Marketing Intern</b>		<b>E-educate (SnehalNiti)</b>	<b>Oct 2020 – Nov 2020</b>
Digital and Social Media Marketing	<ul style="list-style-type: none"> <li>• Made posters to increase the social media reach on Instagram</li> <li>• Preparing reports suggesting social media marketing strategies</li> </ul>		
<b>Human Resource Intern</b>		<b>Beat the Virus</b>	<b>Jan 2022 – Apr 2022</b>
Employee Engagement Activities	<ul style="list-style-type: none"> <li>• Assigned as a Team Leader for two teams (Happiness Team and Human Potential Team)</li> <li>• Organised meets and games as a part of employee engagement activities</li> <li>• Made and dispersed certificates to the Awardees</li> <li>• Received Letter of Recommendation (LOR) for excellent performance</li> </ul>		
POSITIONS OF RESPONSIBILITY			
Member of Crunk Dance Crew	<ul style="list-style-type: none"> <li>• Member of Western Dance society of Sri Aurobindo College for 1 year</li> <li>• Managed the event “Euphoria” conducted in the college</li> </ul>		
EXTRACURRICULAR ACHIEVEMENTS			
Dance	<ul style="list-style-type: none"> <li>• Performed on 70+ stages and won more than 50 competitions in renowned colleges such as IIT Delhi, IMT Ghaziabad, IIT Roopar, etc. as a member of Crunk Dance Crew</li> <li>• Awarded 1<sup>st</sup> rank in DU Beat in the year 2019-20</li> </ul>		