

<b>ACADEMIC ACHIEVEMENTS</b>			
MBA	2023-2025	Institute of Management, Nirma University	
B.C.A.	2015-2018	The Maharaja Sayajirao University of Baroda	79.90 %
XII   CBSE	2014-2015	D.A.V. Public School, Korba	76.40 %
X   CBSE	2012-2013	St. Vincent Pallotti School	68.40 %
<ul style="list-style-type: none"> <li>Secured 10 SGPA in final semester of B.C.A.</li> </ul>			
<b>WORK EXPERIENCE</b>			
<b>Technical Recruiter-2</b>	<b>Horizontal Integration India Pvt Ltd.</b>		<b>Feb 2021 – Apr 2023</b>
Talent Acquisition Expert	<ul style="list-style-type: none"> <li>Handled end to end recruitment cycle for IT Professionals.</li> <li>Ensured timely on-boarding of candidates by coordinating with hiring managers and collecting all the necessary information.</li> <li>Attended and participated in regular status meetings with client, to provide updates, discuss progress and escalate issues if needed.</li> <li>Proven ability to maintain and update databases in CRM tools like Bullhorn and Hire craft also worked on external employee management portal like Fieldglass and IQ Navigator</li> </ul>		
<b>Technical Recruiter</b>	<b>Collabera Technologies Pvt Ltd</b>		<b>May 2019 – Aug 2020</b>
Talent Acquisition Specialist	<ul style="list-style-type: none"> <li>Understanding and analysing the requirement from the client</li> <li>Sourcing, identifying, Screening of candidates from various portals like Naukri, Monster, LinkedIn and taking telephonic interview of potential candidates</li> <li>Scheduling and coordinating the interviews with client and candidate.</li> <li>Proactively maintaining database of candidates for future requirements</li> </ul>		
<b>POSITIONS OF RESPONSIBILITY</b>			
Student Co-Ordinator at Admissions Committee	<ul style="list-style-type: none"> <li>Responsible for coordinating the admission queries of the upcoming batch with the management</li> <li>Responsible for smooth on-boarding of the new batch on the campus</li> </ul>		
<b>EXTRACURRICULAR ACHIEVEMENTS</b>			
Recruiter of the month Rising Star Award	<ul style="list-style-type: none"> <li>Was Recruiter of the month for the month of Apr 2022</li> <li>Won Rising star award in July-2019 with-in 2 months of joining the organisation</li> </ul>		