

ACADEMIC ACHIEVEMENTS			
MBA (HRM)	2023-2025	Institute of Management, Nirma University	
BBA	2019-2022	BRCM College of Business Administration, VNSGU University	66.67%
XII GSEB	2018-2019	Bhulka Vihar School, Surat	57.07%
X GSEB	2016-2017	Bhulka Vihar School, Surat	68.16%
FIELDWORKS & LIVE PROJECTS			
HR Intern		Amanta Healthcare Ltd	Aug 2023 – Sep 2023
Talent Acquisitions, Payroll	<ul style="list-style-type: none"> Recruitment for multiple positions related to HR Creating offer letter, confirmation letter, appointment letter Managing and authorizing overtime of employees Induction and documentation of new joiners' 		
INTERNSHIP			
Human Resource Manager Intern		Beta Blue Foundation, India	Dec 2021 – Feb 2022
Handled a team of 6-7 marketing associates	<ul style="list-style-type: none"> Was responsible to keep daily progress report Distributing the work accordingly Keeping a constant motivation on and guiding towards the ultimate goal 		
ACADEMIC PROJECT			
A study on employee health and safety awareness and execution in KRIBHCO, Hazira plant, Surat	<ul style="list-style-type: none"> It was mainly based on 'The factories act 1948' Conducted survey of 109 employees The purpose was to determine the employee's view on company's planning and work towards health and safety. 		