

| <b>ACADEMIC ACHIEVEMENTS</b>                 |   |   |                            |
|--|---|---|----------------------------|
| MBA (HRM)                                    | 2023-2025   | Institute of Management, Nirma University     |                            |
| B.Sc in Hospitality and Hotel Administration | 2018-2021   | Institute Of Hotel Management Hajipur, Bihar  | 72.00 %                    |
| XII   CBSE                                   | 2016-2017   | MGM Higher Secondary School Bokaro, Jharkhand | 59.80 %                    |
| X   CBSE                                     | 2014-2015   | Kendriya Vidyalaya Chhapra, Bihar             | 87.40 %                    |
| <b>FIELDWORKS &amp; LIVE PROJECTS</b>        |   |   |                            |
| <b>Courtyard By Marriott Ahmedabad</b>       |   |   | <b>Aug 2023 – Sep 2023</b> |
| HR Intern                                    | <ul style="list-style-type: none"> <li>• Worked on Talent Acquisition, in which I did sourcing of resumes and scheduling the interviews</li> <li>• Responsible for completing the Joining Formalities of New Joinees</li> <li>• Conducted Fun Fridays a 15min-30min associate engagement activity</li> <li>• Assisted Training Managers in Uploading the Employee Trainings Online</li> </ul> |   |                            |
| <b>WORK EXPERIENCE</b>                       |   |   |                            |
| <b>Reliance Retail Limited</b>               |   |   | <b>Oct 2021 – Apr 2023</b> |
| Assistant Manager                            | <ul style="list-style-type: none"> <li>• Managing a team of 20 Associates directly reporting to me</li> <li>• Worked on Store Dashboard and kept it in Green Zone in the Cluster</li> <li>• Worked on Inventory Management from time-to-time replenishment and preventing it from ageing and on Outdoor Marketing</li> <li>• Handling Customer complaints both Online and Offline</li> </ul>  |   |                            |
| <b>INTERNSHIPS</b>                           |   |   |                            |
| <b>Marriott Suites Pune</b>                  |   |   | <b>Dec 2019 – Mar 2020</b> |
| Industrial Trainee                           | <ul style="list-style-type: none"> <li>• Handled Day to Day activities at hotel in different departments</li> <li>• Responsible for Assisting Guests with their queries</li> <li>• Responsible for Maintaining the Newly Joined Trainees Data</li> <li>• Awarded as Star Intern Award during the Internship</li> </ul>  |   |                            |