

ACADEMIC ACHIEVEMENTS			
MBA (HRM)	2023-2025	Institute of Management, Nirma University	
Bachelor of Business Administration (BBA)	2018-2021	The Assam Royal Global University, Guwahati	86.50%
XII CBSE	2018	South Point School, Guwahati	71.00 %
X CBSE	2016	Delhi Public School, Guwahati	91.20%
<ul style="list-style-type: none"> Silver Medalist and second rank holder in Bachelor of Business Administration (BBA). 			
WORK EXPERIENCE			
Associate Recruiter		Techaxis Inc.	Sep 2021–Aug 2022; Jan 2023 - Mar 2023
Non – IT recruitment for US geography	<ul style="list-style-type: none"> Experienced with LinkedIn Recruiter, SignalHire, ZipRecruiter, and CEIPAL. Worked extensively on positions for marketing, communications, legal, customer experience, customer success, people management, and more, across the industries computer software, information technology, and design. Closed positions for a large, global information technology client and a fast-growing computer software startup. 		
INTERNSHIPS			
		Indian Oil Corporation Limited	Aug 2023 – Sep 2023
Human Resources Intern	<ul style="list-style-type: none"> Researched on the labour laws applicable to the company, checked for the compliances in plant locations using the HR Index, and suggested additional parameters for compliance. 		
		Brahmaputra Fables	Mar 2020 – Apr 2020
Social Media Marketing Intern	<ul style="list-style-type: none"> Created content for the company’s social media handles and researched on possible collaborations across Northeast India. 		
		Lets Learn Together	Feb 2020 – July 2020
Marketing Intern	<ul style="list-style-type: none"> Created marketing materials like brochures and booklets and conducted market research to identify new markets for expansion. 		
		State Bank of India	Jul 2019 – Aug 2019
Sales and Marketing Intern	<ul style="list-style-type: none"> Determined customer awareness about SBI YONO, Current and Savings Account, and PoS machines through primary research and achieved daily sales targets for SBI YONO application in the Personal Banking Branch. 		
POSITIONS OF RESPONSIBILITY			
Core Team Member, AIESEC	<ul style="list-style-type: none"> Part of the 10-member team that started the Guwahati operations of AIESEC. Was instrumental in growing the unit to a 20-member team and setting up multiple departments. Assumed responsibility as the head for the unit’s marketing team. 		
EXTRA-CURRICULAR ACHIEVEMENTS			
Linkedin Local, Guwahati	<ul style="list-style-type: none"> Worked for the annual meetup event and created content for LinkedIn Local’s Guwahati chapter. 		