Riya Dekavadia

22 | Female | IMNU | Major-HRM



ACADEMIC ACHIEVEMENTS				
MBA (HRM)		2023-2025	Institute of Management, Nirma University	
Bachelor of Business		2019-2022	United World School of Business, Karnavati Universi	ty 63.56 %
Administration(BBA)(Hons)				
XII CBSE		2018-2019	Chaitanya School	71.05 %
X CBSE		2016-2017	Chaitanya School	81.07 %
FIELDWORKS & LIVE PROJECT'S				
Shalby Hospital, NarodaAug 2023 – Sep 202				
Human Resource Intern	• Documentation.			
	Code generation for punching.			
	• Designing templates for job vacancies.			
	• Guiding new joiners through necessary paperwork and compulsory medical checkup.			
ACADEMIC PROJECTS May 2022– Jun 20				
Dissertation Project	Completed Dissertation on the topic "Study of Motivational Factors for Women to start their own Business".			
INTERNSHIP				
			Kemplast Industries A _I	or 2021 – May 2021
Finance Intern	• Assisted the Accounts department.			
	• Documentation.			
EXTRA-CURRICULAR ACHIEVEMENTS				
Bharatanatyam	 Completed 3 years of training in Bharatanatyam (Akhil Bharatiya Ghandharv Mahavidhyal Mandal, Mumbai). 			
Aloha	Participated in Aloha National Level Competition.			

Institute of Management, Nirma University | 2023-24 Corporate Recruitment Programme