

Devanshi Manoj Sharma

20 | Female | IMNU | Majors – HRM



ACADEMIC ACHIEVEMENTS			
MBA (HRM)	2023-2025	Institute of Management, Nirma University	
Bachelor of Commerce	2020-2023	GGDSD College, Panjab University, Chandigarh	78.37 %
XII GSEB	2019-2020	PML SD Public School, Chandigarh	94.60 %
X GSEB	2017-2018	Orion International School, Bhopal	94.40 %
FIELDWORKS & LIVE PROJECTS			
Amanta Healthcare Ltd.		Aug 2023 – Sep 2023	
HR Intern	<ul style="list-style-type: none">Worked on complete recruitment process, right from sourcing to selection, offer letter and induction part as wellWorked under the training domain which included preparation of the Training Need Identification for new employees, completing and managing the internal training documents, understanding the general training processBrief introduction to payroll and attendance management		
POSITIONS OF RESPONSIBILITY			
Student Welfare Committee, IMNU	<ul style="list-style-type: none">Member of Student Welfare Committee, IMNU (2023-25)Responsible for developing, reviewing and evaluating plans and setting a direction for student affairs		
Executed duties as Committee Head	<ul style="list-style-type: none">Led the Social Media Committee of the NGO and managed the various handles including linkedin, Instagram etc.		
Captained as Team Leader in an NGO	<ul style="list-style-type: none">Led a Team of 12 General Body Members throughout various activities and events of NGO.		
Public Relation Committee of SD-MUN	<ul style="list-style-type: none">Served as a member of organizing committee of SD Model United Nation (MUN) as the member of Public Relations Team		
EXTRA-CURRICULAR ACHIEVEMENTS			
Served as GBM in NGO	<ul style="list-style-type: none">Volunteered as General Body Member in the Himalayan Foundation Chandigarh specifically being part of their Saaya project dedicated to old age people.		